

REGULAR MEETING  
OF THE  
HILLSBOROUGH TOWNSHIP BOARD OF EDUCATION  
July 20, 2009

The Board of Education of Hillsborough Township in the county of Somerset, convened in public session on Monday, July 20, 2009 at 6:30 p.m. in the cafeteria of the Auten Road Intermediate School in the School District.

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided in the Board's annual meeting notice. This notice was also provided to the Hillsborough Beacon and Courier News newspapers on July 16, 2009. The notice is also posted in the Board of Education office and a copy has been sent to the Township Clerk and Township Public Library.

ROLL CALL

MEMBERS PRESENT: Frank A. Blandino, John Donnadio, Gregory Gillette, Judith C. Haas, Neil Hudes, Steven D. Paget, Marc J. Rosenberg, Barbara Sargent, and Wolfgang Schneider

MEMBERS ABSENT: None

ALSO PRESENT: Dr. Edward Forsthoffer, III, Superintendent of Schools, Dr. Lisa Antunes, Assistant Superintendent of Schools, Mr. Scott Rocco, Assistant Superintendent for Personnel, and Mr. Aiman Mahmoud, School Business Administrator/  
Board Secretary

Executive Session

A motion was made by Dr. Rosenberg and seconded by Mr. Schneider that the board adopt a resolution to go into executive session at 6:32 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Hillsborough in the County of Somerset and State of New Jersey as follows:

1. The following matters to be discussed are the 2009-10 salaries for non-represented personnel.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

The board reconvened in public session at 7:50 p.m.

### Board Committee Reports

#### Facilities Committee

Mr. Blandino, chairperson of the facilities committee, reported that the committee met on July 15<sup>th</sup> and discussed ongoing remediation at the Bloomingdale site, the Woodfern School lead tap water monitoring notice that was distributed, the Aramark metrics report, and the selection process and quotes for Prestige Environmental who is the environmental consultant for the Bloomingdale site. The committee also discussed the possibility of developing a policy that would deal with naming some of the district's facilities or classrooms.

#### Policy Committee

Dr. Rosenberg, chairperson of the policy committee, reported that the committee met on July 13<sup>th</sup> and evaluated a number of policies that are in the packet and up for first reading. The committee also has continued discussing other policies that have been openly discussed at prior meetings but are not ready to report out on those discussions yet.

#### Finance Committee

Mr. Gillette, finance committee chairperson, reported that the finance committee met on July 17<sup>th</sup> to discuss the financial aspects of the consolidation of the Hillsborough and Millstone school districts. For this year, Hillsborough will receive the same funding from Millstone as last year. Going forward, the County Superintendent will utilize a formula to determine the amount of funding for the next several years.

#### Strategic Planning Committee

Mr. Donnadio, chairperson of the strategic planning committee, reported that the committee has met on several occasions over the past several weeks. Mr. Rocco will present the results of those meetings. Mr. Donnadio also mentioned that he will be sending an email to his fellow board members in the next few days seeking their input on the annual goals and objectives of the district.

#### Negotiations Committee

Mr. Hudes, chairperson of the negotiations committee, reported that the committee has not met and that they are scheduled to meet with both the 9-12 supervisors and the principals and supervisors bargaining units next week.

#### Personnel Committee

Dr. Sargent, chairperson of the personnel committee, reported that the committee will be meeting later this week and has no report at this time.

Curriculum Committee

Mr. Schneider, chairperson of the curriculum committee, reported that the committee met on June 10<sup>th</sup> and July 2<sup>nd</sup> and he will combine both into one report. Hillary Charney, director of guidance, was present to talk about strategies to improve the college fair process at the high school. The committee briefly discussed the single gender classroom survey and found that there is not enough interest to warrant this class. The committee also talked about the state standards that impact on curriculum, specifically a personal finance class that the state is requiring. Lastly, the committee discussed a lesson plan software for use in the district.

Communications Committee

Ms. Haas, chairperson of the communications committee, reported that the committee met on July 1<sup>st</sup> with Joel Handler, director of technology, to discuss the future development of the district website. Some of the ideas that were discussed were archiving old articles and adding photo galleries and audio and video streaming. The committee also discussed utilizing the talents of high school students to get them more involved in the new media. The committee has also been trying to clarify information on the Hillsborough-Millstone merger/consolidation.

Time was allowed for questions and comments by the board and public on committee reports.

Dr. Rosenberg asked the facilities committee to tell Aramark that we do not need the Metrics report.

Mr. Blandino stated that he has asked the same thing and has asked Aramark to provide just the updated pages going forward.

Dr. Rosenberg asked the curriculum committee about rethinking the high school day and wanted to know if there is a study currently being done.

Dr. Forsthoffer stated that we are just collecting data at this point and trying to see what other districts are doing. When this collection is complete, there may be some discussions held. He also stated that there will be some college English classes taught by Raritan Valley Community College.

Dr. Rosenberg's concern was with the required personal finance course and wonders if the state has also advised us as to what courses to remove.

Mr. Donnadio stated that legislation for a grant program related to the establishment of the personal finance course for three districts in the State has passed both houses and the Governor is expected to sign it into law before the November election.

Mr. Donnadio thanked Mr. Rocco for his guidance to the strategic planning committee over the last several weeks. He also thanked the community members for their participation in the process.

Mr. Donnadio asked the finance committee about the consolidation of Hillsborough and Millstone and how it could end up costing Hillsborough residents money.

Dr. Forsthoffer stated that the guidelines for this are still not complete. The legislation does define the categories that can be used in determining the formula for Millstone's contribution. It will be a percentage of their assessed valuation and a percentage of the enrollment. He stated that only Millstone school district has been eliminated and that Millstone Borough will remain intact. Taxes will continue to be collected from Millstone Borough residents for school funding purposes.

Mr. Gillette questioned if Mr. Mahmoud should be added to the board of education email address recipient list for archiving purposes.

Ms. Haas stated that the Open Public Records Act requires that these emails be saved and that they should be available if anyone wants to see them.

Dr. Forsthoffer stated that all files are backed up each day so we have a permanent record of those emails.

Mr. Hudes stated that his understanding was that when this email address was established, the administration was left off so that it could be used as a forum for anyone wanting to lodge a complaint against administration.

Dr. Sargent stated that the personal finance class will be a graduation requirement.

Dr. Rosenberg stated that he does not think it should take a full semester to teach personal finance.

Dr. Sargent asked for some information on Earth Science.

Mr. Schneider stated that the Earth Science curriculum includes other things like astronomy.

Dr. Sargent asked if the AP scoring information can be part of the testing report.

Dr. Rosenberg stated that the director of guidance showed reports from the Naviance System showing where our students are going to college.

#### Approval of Minutes

A motion was made by Dr. Rosenberg and seconded by Mr. Gillette to approve the minutes of the work meeting held on June 8, 2009.

Upon call of the question, the motion carried unanimously.

A motion was made by Mr. Donnadio and seconded by Mr. Gillette to approve the minutes of the action meeting held on June 15, 2009.

Upon call of the question, the motion carried with eight members voting in favor and Mr. Blandino abstaining.

A motion was made by Mr. Gillette and seconded by Dr. Rosenberg to approve the minutes of the executive session held on June 15, 2009.

Upon call of the question, the motion carried with eight members voting in favor and Mr. Blandino abstaining.

### Correspondence

A thank-you letter to the board was received from Mrs. Juliano, retiree.

### Board Recognition/Awards

None

### New Business

Barbara Parker asked if a new board member will be appointed from Millstone and if so, how and when will that be done?

Dr. Forsthoffer stated that he will address shortly when presenting his report.

Barbara Parker questioned that if the board of education email address is part of Open Public Record, is there something on the website informing people that it could be seen by the public?

Barbara Evans, parent of a Woods Road student, recapped what she and other parents stated at the June 8<sup>th</sup> board meeting. She stated that they are looking for some dialogue and possibly an action plan for their concerns. She is concerned that if the enrollment increases, that the over flow students would be sent to another school rather than adding a fourth section for the third grade at Woods Road.

Dr. Paget said that Dr. Forsthoffer will look into this and see if there is anything that needs to be done.

Sue Barry asked what steps can be taken for a child that is a disciplinary problem.

Dr. Forsthoffer stated that it depends on the reason for the disciplinary problem.

Wendy Sheehan asked for closure on the Woods Road issue. She wanted to know what is going to be done to insure that all the 3<sup>rd</sup> graders have a safe learning environment.

Dr. Forsthoffer stated that he will do everything possible to make sure all students have a safe learning environment.

Mr. Blandino said that he is the one who responded when they spoke last time and stated that it needed to be determined if it was a disciplinary issue or a supervisory issue. He

also stated that he hopes that we can make these parents feel more comfortable that something is being done.

Mr. Hudes stated that he thinks that there is not enough communication between the administration and the parents in regards to the Woods Road School issues.

Dr. Sargent thanked the parents for coming out to talk to the board on these issues.

#### Title IV Public Hearing

Dr. Antunes briefed the board and public on the Title IV federal grant. The district is entitled to \$13,571.00.

Time was allowed to discuss the application goals for Title IV for the 2009-2010 school year. There was no input from the board or public on the spending of these grant funds.

#### Superintendent's Report

Dr. Forsthoffer announced that 600 students graduated from Hillsborough High School on June 23<sup>rd</sup> on what turned out to be a beautiful evening.

He also informed the board of the passing of Brian Hahl, a teacher at the middle school.

Dr. Forsthoffer then explained some of the details of the merger with the Millstone School District. He explained that the details of how we will be receiving funds to educate the Millstone students since they will no longer be paying tuition. Dr. Forsthoffer stated that one member of the Millstone Board of Education will be appointed as the tenth board member and will serve until the April 2010 election. Beyond that, we will revert back to a 9 member board with both Hillsborough and Millstone residents eligible to run for any expired terms. The tenth board member will be appointed at the August 17<sup>th</sup> meeting.

Dr. Forsthoffer introduced Mr. Rocco who updated the board and public on the status of the strategic planning committee and the mission statement that is being developed for the district.

Mr. Rocco updated the board on the process that the strategic planning committee has gone through in developing the strategic plan and thanked all those who have participated in the process. He outlined the strategic plan to include a mission statement, core elements of an organization, priorities, objectives and timelines. The areas of focus for the strategic plan include governance, finance, operations, personnel and curriculum and instruction.

Mr. Rocco presented the following mission statement that resulted from the work of the strategic planning committee:

“Hillsborough Township Public Schools is committed to providing a superior education for all students so they will lead us successfully and responsibly into the future.”

Mr. Rocco also presented the following “We Believe In” statements:

- Serving the Hillsborough community by developing a strong academic foundation for our students and staff.
- Developing life – long learners who employ problem solving and critical thinking skills
- Building learning communities and raising social consciousness.
- Providing rigorous educational opportunities, in a fiscally responsible manner, by exceeding the guidelines set forth by the New Jersey Core Curriculum Content Standards.

Mr. Rocco then presented the anticipated timelines and the expectation that the final product will be presented at the August 17<sup>th</sup> Board meeting.

Time was allowed for questions and comments from the board and public on the superintendent’s report.

There was a brief discussion on the strategic plan and mission statement concerning the wording of the mission statement, the “we believe statements”, and the length of the plan.

Mr. Gillette asked if there are any statistics available on the results of the first year of random drug testing.

Dr. Forsthoffer stated that the results will be discussed at the August board meeting.

#### Action Agenda

#### Public Comments

None

### CURRICULUM & INSTRUCTION

A motion was made by Mr. Blandino and seconded by Mr. Rosenberg that the board of education approve the curriculum and instruction agenda as follows:

#### Acceptance of Grants

Accept the following grant:

<b>Grant</b>	<b>Amount</b>
U.S. Department of Education - Safe and Drug-Free Schools and Communities – National Programs – Funding Year 2009	\$32,819.00

Approval of Grant Applications

Motion to submit the FY2010 NCLB grant application proposed program plan and budget in the amounts of:

Title IA	\$247,599
Title IIA	\$121,764
Title IID	\$ 2,567
Title III	\$ 32,658
Title III Immigrant	\$ 39,106
Title IV	<u>\$ 13,571</u>
<b>TOTAL</b>	<b>\$457,265</b>

Approve the following grant application:

<u>Grant</u>	<u>Amount</u>
REBEL School Based Tobacco Prevention Program (High School)	\$1,000

Upon call of the roll, the motion carried with a unanimous vote recorded.



PERSONNEL

A motion was made by Mrs. Haas and seconded by Mr. Blandino that the board of education approve the personnel agenda as follows:

Retirements and Resignations

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Reason</b>	<b>Effective Date</b>	<b>Dates of Employment</b>
Atiera Abatemarco	Middle School	Italian Teacher	Resigned	6/30/2009	9/1/2006 – 6/30/2009
Silvia DeLeon	Auten Road School	Speech Teacher	Resigned	6/30/2009	3/26/2007 – 6/30/2009
Brian Hahl	Middle School	Science Teacher	Deceased	7/9/2009	9/1/1981 – 7/9/2009
Kim Hunkele	Woodfern School	Lunch Aide	Resigned	6/30/2009	2/25/2009 – 6/30/2009
Melissa Maes	Triangle School	Transitional Primary Teacher	Resigned	6/30/2009	9/1/2007 – 6/30/2009
Lori Mido	District	Nurse Supervisor	Resigned	7/7/2009	9/3/2008 – 7/7/2009
Gary Rohman	High School	Industrial Arts Teacher/Supervisor	Retirement	7/1/2009	9/1/1974 – 7/1/2009
Dana Schmitz	Woodfern/Auten Road Schools	ESL Teacher	Resigned	6/30/2009	10/27/2003 – 6/30/2009

Leaves of Absence

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Type of Leave</b>	<b>Dates of Leave</b>
Jan Frasher	District	Public Information Officer	Intermittent Family LOA	8/3/2009 – 6/30/2010
Sharon Kay	High School	12 mo. Secretary	Intermittent Family LOA	7/20/2009 – 6/30/2010
Laryssa McAloon	Amsterdam School	Special Ed. Teacher	Unpaid LOA	9/1/2009 – 6/30/2010
Katie Sfraga	Hillsborough Elementary School	Transitional Primary Teacher	Disability/Family LOA	9/8/2009 – 12/23/2009
Christina Winkler	Auten Road Intermediate School	Grade 6 Teacher	Unpaid LOA	9/1/2009 – 6/30/2010

Rescind Contract

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective</b>	<b>Salary</b>
BethAnn Moran	High School	.5 Instructional Assistant	9/1/2009 – 6/30/2010	\$27,859 ProRated Step 4
Sue Huey-Colucci	High School	ESY Program-Special Ed. Autism Teacher	7/27/2009 – 8/14/2009	\$418/day

Contract Change

<b>Name</b>	<b>Location</b>	<b>From Position</b>	<b>To Position</b>	<b>Effective</b>	<b>Salary</b>
June Blauvelt	High School	Full Time Instructional Assistant	.5 Instructional Assistant	9/1/2009 – 6/30/2010	\$27,859 Pro Rated Step 4
Jeanine Reilly	Woods Road School	.5 Instructional Assistant	Full Time Instructional Assistant	9/1/2009 – 6/30/2010	\$27,105 Step 3

Transfer/Change in Position

<b>Name</b>	<b>Position</b>	<b>From</b>	<b>To</b>	<b>Effective</b>	<b>Salary</b>
Mary Beasley	Instructional Assistant	Woodfern School	Hillsborough Elementary School	9/1/2009 – 6/30/2010	\$27,859 Step 4
Lawrence Spencer	Instructional Assistant	Amsterdam School	High School	9/1/2009 – 6/30/2010	\$27,859 Step 4
Joy Weber	Instructional Assistant	Amsterdam School	High School	9/1/2009 – 6/30/2010	\$27,859 Step 4
Nikki Behr	Special Ed. Teacher	Hillsborough Elementary School	Auten Road Intermediate School	9/1/2009 – 6/30/2010	\$51,520 BA Step 5
Michele Costello	Special Ed. Teacher	Woodfern School	Auten Road Intermediate School	9/1/2009 – 6/30/2010	\$57,320 MA+15 Step 5
Susan DiCenzo	Special Ed. Teacher	Triangle School	Woods Road School	9/1/2009 – 6/30/2010	\$74,820 MA+15 Step 15-20
Kate Mahr	Special Ed. Teacher	Woodfern School	Hillsborough Elementary School	9/1/2009 – 6/30/2010	\$58,420 BA Step 11
Erin Murphy	Special Ed. Teacher	Auten Road Intermediate School	Hillsborough Elementary School	9/1/2009 – 6/30/2010	\$49,610 BA Step 3
Sharon Thiero	Special Ed. Teacher	Auten Road Intermediate School	Woodfern School	9/1/2009 – 6/30/2010	\$69,020 BA Step 15-20

Reappointments 2009-2010

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>	<b>Salary</b>
Rose Cavalier	Instructional Assistant	Woodfern School	9/1/2009 – 6/30/2010	\$27,105 Step 3
Susan LaMonica	Instructional Assistant	Hillsborough Elementary School	9/1/2009 – 6/30/2010	\$27,859 Step 4
Beth Jameson	Transportation/Triangle School	Nurse/Bus Aide	9/1/2009 – 6/30/2010	\$34.00/hour

Appointments 2009-2010

Approve the appointment of the following personnel for the 2009-2010 school year. The appointment of those marked with an (\*) will be contingent upon approval as per N.J.S.A. 18A:6-7.2 et. Seq.

Lunch Aide

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Replacing</b>	<b>Effective</b>	<b>Salary</b>
Carolyn Bahlawan	Woodfern School	Lunch Aide – 1hr/per day	Kimberly Hunkele (resigned)	9/1/2009 – 6/30/2010	\$15.87/per hour Step 1
Jody Rebuck	Auten Road Intermediate School	Lunch Aide – 2 hrs/10 mins. per day	Jackie Rodin (termination of contract)	9/1/2009 – 6/30/2010	\$15.87/per hour Step 1

Custodian

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Replacing</b>	<b>Effective</b>	<b>Salary</b>
Anna Blicharz	Middle School	Custodian	Zofia Paluchniak (in district transfer)	8/3/2009 – 6/30/2010	\$29,596 Pro Rated Step 1

Long Term Substitute

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Replacing</b>	<b>Effective</b>	<b>Salary</b>
Cynthia Chiappetta	Triangle School	Special Ed. – Long Term Substitute	Thea Pally (LOA)	9/1/2009 – 6/30/2010	\$48,610 BA Step 1
Sheila Curran	Auten Road Intermediate School	Grade 6 - Long Term Substitute	Allison England (LOA)	9/1/2009 – 10/19/2009	\$48,610 Pro Rated BA Step 1

Karen DeGenaro	Woodfern School	Grade 4 – Long Term Substitute	Amanda Wollert (LOA)	9/1/2009 – 12/23/2009	\$48,610 Pro Rated BA Step 1
Kara Mckenna	Hillsborough Elementary School	Grade 4 – Long Term Substitute	Marissa Dale (LOA)	9/1/2009 – 6/30/2010	\$48,610 BA Step 1
Jennifer Medwick	High School	Math – Long Term Substitute	Elizabeth Watts (LOA)	9/1/2009 – 12/23/2009	\$48,610 Pro Rated BA Step 1
Christine Parolise	Auten Road Intermediate School	Grade 6 – Long Term Substitute	Christina Winkler	9/1/2009 – 6/30/2010	\$48,610 BA Step 1
Kristin Shovlin	Amsterdam School	TP – Long Term Substitute	Kathleen Holmlund (LOA)	9/1/2009 – 12/18/2009	\$48,610 Pro Rated BA Step 1

## Teachers

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Replacing</b>	<b>Effective</b>	<b>Salary</b>
Laurie Ferretti	Auten Road Intermediate School	Speech Teacher	Silvia DeLeon (resigned)	9/1/2009 – 6/30/2010	\$56,420 MA Step 6
Gina Gorman	High School	Special Ed. Teacher	Joan Carbone (retired)	9/1/2009 – 6/30/2010	\$63,520 BA Step 13
LuAnn Kramer	Auten Road Intermediate School	Grade 5 Teacher	Susan Juiliano (retired)	9/1/2009 – 6/30/2010	\$55,320 MA Step 5
BethAnn Moran	High School	Guidance Counselor	James Reese (retired)	9/1/2009 – 6/30/2010	\$52,410 MA Step 1
Abigail Shaheen	Middle School	Grade 7 - Literacy Teacher	Joanie Layden (resigned)	9/1/2009 – 6/30/2010	\$48,610 BA Step 1
Mary Thomson	Woods Road School	Grade 1 Teacher	Laura Sargent (resigned)	9/1/2009 – 6/30/2010	\$51,520 BA Step 5

## Mentors

<b>Mentor</b>	<b>Mentee</b>
Amy Fidacaro	Karen DeGenaro
Debbie Grimaldi	Cynthia Chiappetta
Faith Wight	Patty Morchel

LeeAnn Johnson	Julie Ullmeyer
Joanne Brush	Ashley Rau
Steven Raff	John Cassidy
AnnMarie Pahoulis	Marissa Marton
Christina Mandraccia	Kristin Shovlin
Sue Herndon	Christine Parolise

Student Teaching

<b>Name</b>	<b>University</b>	<b>Grade Level/ Subject Area</b>	<b>School</b>	<b>Effective</b>	<b>Cooperating Administrator/Teacher</b>
Alexandra Mariolis	The College of New Jersey	Elementary-Grade 3	Woods Road	9/8/2009 – 12/18/2009	Dina Stoff

Revised Summer Athletic Camps

<b>Name</b>	<b>Location</b>	<b>Sport</b>	<b>Revision</b>	<b>Salary</b>
Samantha Jackson	High School	Volleyball Camp	Salary from \$300	\$400
Patricia Manhart	High School	Volleyball Camp	Salary from \$500	\$400
Andrew Ortega	High School	Volleyball Camp	Replacing Jared Himelfarb	\$300
Mike Shiffman	High School	Youth Football Camp	Replacing Don Adams	\$725
John Vitale	High School	Youth Football Camp	Replacing Tom Donofrio	\$725
Tom Sharples	High School	Youth Football Camp	Replacing Tony Maglione	\$725
Tom Sharples	High School	Football Summer Skills & Speed Camp	Replacing Tony Maglione	\$20/per hour
Tom Sharples	High School	Football Mini Camp I	Replacing Tony Maglione	\$250
Tom Sharples	High School	Football Mini Camp II	Replacing Tony Maglione	\$200
John Vitale	High School	Youth Football Camp	Replacing Tom Donofrio	\$725
John Vitale	High School	Football Summer Skills & Speed Camp	New Addition	\$20/per hour
John Vitale	High School	Football Mini Camp I	New Addition	\$150

<b>Name</b>	<b>Location</b>	<b>Sport</b>	<b>Revision</b>	<b>Salary</b>
John Vitale	High School	Football Mini Camp II	New Addition	\$100

Revised Extended School Year Program

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective</b>	<b>Salary</b>
Dave Dragani	High School	Tutor	7/6/2009 – 8/20/2009	\$39.26/hour
Mary Mackenzie	High School	Tutor	7/6/2009 – 8/20/2009	\$39.26/hour
Ernie Bernhard	High School	Bus Aide – 15 days	7/6/2009 – 8/20/2009	\$19.90/hour
Dave Dragani	High School	Bus Aide – 15 days	7/6/2009 – 8/20/2009	\$19.90/hour
Katie Maglia	High School	Bus Aide – 30 days	7/6/2009 – 8/20/2009	\$19.90/hour
Dave Dragani	High School	.67 Instructional Asst. – 30 days	7/6/2009 – 8/20/2009	\$143/day Pro Rated
Brittany Shimalla	High School	Special Ed. Autism Teacher	7/27/09 – 8/14/09	\$268/day
Brittany Shimalla	High School	Substitute teacher	7/6/2009 – 7/24/2009	\$80/day
Dave DeWolf	High School	Substitute teacher	7/6/2009 – 8/20/2009	\$80/day
Jane Caliguari	High School	Substitute teacher	7/6/2009 – 8/20/2009	\$80/day
Katie Quinn-Chicalace	High School	School Counselor – 11 days	7/6/2009 – 8/20/2009	\$304.97/day
Laura Ziminski	High School	School Counselor – 11 days	7/6/2009 – 8/20/2009	\$434.16/day

Summer Work

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective</b>	<b>Salary</b>
Tim O'Connor	High School	Substitute Weightroom Supervisor	7/1/2009 – 8/30/2009	\$20.28/per hour

Summer Curriculum Writing

Approve the following staff members to write summer curriculum (Language Arts Literacy) at \$39.26/hour:

<b>NAME</b>	<b>CURRICULUM WRITING</b>	<b>NUMBER OF HOURS</b>
Sue Herndon	Grade 5	Not to exceed 25 hours

Linda Glineman	Grade 5	Not to exceed 25 hours
Jennifer Batista	Grade 6	Not to exceed 25 hours
Kelly Villano	Grade 6	Not to exceed 25 hours
Christine Haas	English I	Not to exceed 25 hours
JoAnn Bebbington	English II	Not to exceed 25 hours
April Croman	English II	Not to exceed 25 hours
Diane Bavier	English III	Not to exceed 25 hours
Judy Winchock	English III	Not to exceed 25 hours
Gary Keck	English IV	Not to exceed 25 hours
Shawn Layton	English IV	Not to exceed 25 hours
Diane Bavier	Yearbook	Not to exceed 5 hours

Hillsborough Board of Education merge with Millstone Board of Education

WHEREAS, S-3000/A-4141 authorizes the Executive County Superintendent to merge a non-operating district with the district in which it participates in a sending-receiving relationship; and

WHEREAS, the Somerset Executive County Superintendent has officially merged the Hillsborough Board of Education with the Millstone Board of Education; and

WHEREAS, the Executive County Superintendent recommended the Hillsborough Board of Education consider hiring the former Millstone School Business Administrator to assist with the operational transition.

NOW, THEREFORE BE IT RESOLVED, the Hillsborough Board of Education authorizes the Assistant Superintendent of Human Resources to hire Mr. Frank Chilson, former Millstone School Business Administrator for the months of July and August 2009 at a rate of \$1,232 per month to be expended from the Millstone Board of Education's 09-10 budget.

Upon call of the roll, the motion carried with a unanimous vote recorded.

FINANCE

A motion was made by Mr. Gillette and seconded by Mrs. Haas that the board of education approve the finance agenda as follows:

Acceptance of Monthly Financial Reports

Accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Moneys for the month of June 30, 2009 and in compliance with N.J.A.C. 6:20-2.13 (e) that the Board of Education certify that no major account or fund has been overexpended.

Approval of Monthly Bills

Approve the monthly bills as reviewed by the finance committee as follows:

General Operating: \$5,297,498.89

Line Item Transfers

Approve the following line item transfers in the 2008-09 and 2009-10 General Fund budget as listed on Schedule III-A.

Joint Transportation Agreement

Approve the joint transportation agreement with South Bound Brook as submitted on Schedule III-B.

ESY Pupil Transportation Quotes

The following quotes were received for pupil transportation routes for the 2009 ESY program:

<b>ROUTE NUMBER</b>	<b>DESTINATION</b>	<b>VENDOR</b>	<b>COST</b>
SUM1/SC2	HHS	BARKER	\$155.00
		<b>FIRST</b>	<b>\$152.50</b>
		<b>STUDENT</b>	
		HAGER	NO QUOTE

Approve the awarding of a contract to First Student for the low quote on route number SUM1/SC2 for \$152.50 per day for the 2009 ESY

SUM2/SC6	HHS	BARKER	\$155.00
		FIRST STUDENT	\$152.50
		<b>HAGER</b>	<b>\$143.00</b>



Approve the awarding of a contract to Hager for the low quote on route number SUM2/SC6 for \$143.00 per day for the 2009 ESY

SUM3/SC4	HHS	BARKER	\$155.00
		<b>FIRST</b>	<b>\$152.50</b>
		<b>STUDENT</b>	
		HAGER	NO QUOTE

Approve the awarding of a contract to First Student for the low quote on route number SUM3/SC4 for \$ 152.50 per day for the 2009 ESY

SUM4/SC5	HHS	<b>BARKER</b>	<b>\$155.00</b>
		FIRST STUDENT	\$166.25
		HAGER	NO QUOTE

Approve the awarding of a contract to Barker for the low quote on route number SUM4/SC5 for \$155.00 per day for the 2009 ESY

SUM5/PS3	HHS	BARKER	\$155.00
		FIRST STUDENT	\$152.50
		<b>HAGER</b>	<b>\$143.00</b>

Approve the awarding of a contract to Hager for the low quote on route number SUM5/PS3 for \$143.00 per day for the 2009 ESY

SUM6/AUT3	HHS	<b>BARKER</b>	<b>\$155.00</b>
		FIRST STUDENT	\$168.50
		HAGER	NO QUOTE

Approve the awarding of a contract to Barker for the low quote on route number SUM6/AUT3 for \$155.00 per day for the 2009 ESY

SUM8/AUT1	HHS	<b>BARKER</b>	<b>\$155.00</b>
		FIRST STUDENT	\$160.25
		HAGER	NO QUOTE

Approve the awarding of a contract to Barker for the low quote on route number SUM8/AUT1 for \$155.00 per day for the 2009 ESY

SUM9/AUT2	HHS	BARKER	\$155.00
		<b>FIRST</b>	<b>\$152.50</b>
		<b>STUDENT</b>	
		HAGER	NO QUOTE

Approve the awarding of a contract to First Student for the low quote on route number SUM9/AUT2 for \$152.50 per day for the 2009  
ESY

SUM10/SC3	HHS	<b>BARKER</b>	<b>\$194.00</b>
		FIRST STUDENT	\$209.00
		HAGER	NO QUOTE

Approve the awarding of a contract to Barker for the low quote on route number SUM10/SC3 for \$194.00 per day for the 2009  
ESY

SUM13/SC1	HHS	<b>BARKER</b>	<b>\$194.00</b>
		FIRST STUDENT	\$209.00
		HAGER	NO QUOTE

Approve the awarding of a contract to Barker for the low quote on route number SUM13/SC1 for \$ 194.00 per day for the 2009  
ESY

#### Grant Execution with the NJ Schools Development Authority

Designate the School Business Administrator/Board Secretary for authorizing execution and delivery of the Grant Agreement with the NJ Schools development for the following project:

- Woodfern Elementary School Window Replacement Project (State project #2170-080-09-1001).

#### Supervision of School Facilities Projects

Approve the delegation of authority to the School Business Administrator/Board Secretary for supervision of the following School Facilities Project as required in the grant agreements with the NJ Schools Development Authority:

- Woodfern Elementary School Window Replacement Project (State project #2170-080-09-1001).

Upon call of the roll, the motion carried with a unanimous vote recorded.

ADMINISTRATIVE

A motion was made by Mr. Blandino and seconded by Mr. Gillette that the board of education approve the administrative agenda as follows:

Approve the Professional Travel Related Expenses as Listed:

Approve the Professional Travel Related Expenses as listed on *Schedule IV-A*

Policies

The policy committee has recommended the following policies be included for consideration for second reading as follows:

<u>Schedule</u>	<u>Policy #</u>	<u>Policy Name</u>
<i>IV-B</i>	1220	Employment of Chief School Administrator
<i>IV-C</i>	6471	School District Travel
<i>IV-D</i>	6830	Audit and Comprehensive Annual Financial Report

Approval of Settlement Agreement

Approve the resolution listed on *Schedule IV-E* regarding a settlement agreement pertaining to KR.

Professional Services Contract

Award a professional services contract to Prestige Environmental for consulting services not to exceed \$95,000 for the 2009-10 school year.

Acceptance of Donations

Accept the following donations:

<u>Donor</u>	<u>Description</u>
ASHA	6 multimedia projectors
Sheila Kotler	15" LCD Monitor

Upon call of the roll, the motion carried with a unanimous vote recorded.

## INFORMATIONAL

Enrollment – June 2009 – Attachment 1

Suspensions – June 2009 – Attachment 2

Supervisors' Monthly Reports – Attachment 3

Municipal Alliance/Life Skills Report – Attachment 4

Current newspaper articles – Attachment 5

Emergency drills were held during the month of June as follows:

School	Dates	Times
Amsterdam School	June 3, 2009	2 minutes
	June 8, 2009	2 minutes
Auten Road Intermediate	June 9, 2009	2 minutes
	June 16, 2009	1 minute 36 seconds
Hillsborough Elementary	June 12, 2009	2 minutes
	June 18, 2009	1 minute 30 seconds
Sunnymead School	June 8, 2009	1 minute 6 seconds
	June 12, 2009	1 minute 20 seconds
Triangle Elementary	June 2, 2009	1 minute 35 seconds
	June 8, 2009	1 minute 28 seconds
Woodfern Elementary	June 17, 2009	1 minute 20 seconds
	June 18, 2009	59 seconds
Woods Road Elementary	June 12, 2009	1 minute 15 seconds
	June 17, 2009	2 minutes 5 seconds
Hillsborough Middle School	June 9, 2009	2 minutes 19 seconds
	June 17, 2009	2 minutes 17 seconds
Hillsborough High School	June 15, 2009	3 minutes 30 seconds
	June 16, 2009	3 minutes 45 seconds

Containment drills were held during the month of June as follows:

- Sunnymead School – June 22, 2009

#### Old Business

Barbara Parker asked about the approved environmental services that were approved. She wanted to know if these services included remediation.

Mr. Mahmoud stated that it does include remediation and testing.

#### Announcements by the President

None

Adjournment

A motion was made by Dr. Rosenberg and seconded by Mr. Gillette to adjourn the meeting at 9:22 p.m.

Upon call of the question, the motion carried unanimously.

Respectfully submitted,

Aiman Mahmoud  
School Business Administrator/  
Board Secretary